

HES Student Drop Off and Pick Up Procedure

- Student and staff safety is our first priority. Please be patient and respectful at all times with other drivers, staff and students.
- Students are preassigned to Door 3 or Door 6. No changes, no exceptions.
- Placard issued by the school must be displayed on the vehicle dashboard when dropping off or picking up students.
- At morning drop off, student(s) must be ready with mask on to exit the vehicle from the side of the car closest to the school .
- Drivers stay in vehicles at all times.
- Staff on duty will supervise the students' entrance into the school and dismissal to vehicles.

